

SITE PLAN APPROVAL APPLICATION

Part 1: Legal Description of Site to be Developed

Lot No.: _____ Block No.: _____ Plan/Concession No.: _____

Tax Roll No.: _____

Street No.: _____ Street Name: _____

Part 2: Ownership/Applicant

Registered Owner: _____

Owner's Mailing Address: _____

Home Phone #: _____ Work Phone #: _____

Cell Phone #: _____

Email: _____

Applicant (if not the registered owner): _____

Address: _____

Telephone #: _____

Position: _____ Email: _____

Note: If the applicant is not the registered owner, a letter of authorization is required (see last page).

Part 3: Type of Development

- Commercial
- Industrial
- Residential
- Residential 25 units or more

Is this a rental development or a condominium? _____

Explain: _____

Part 4: The Development

Describe: _____

- a) Number of dwelling units: _____
- b) Building Height: _____
- c) Number of Floors: _____
- d) Occupancy of all floor areas defined: _____

Site Plan Information

Please include site plan details such as building area, site area, percent coverage, gross floor area and distance from lot lines in the drawings submitted as part of the site plan application.

Parking

Number of parking spaces (10 ft. x 20 ft.) _____

Number of visitor parking spaces _____

Number of loading spaces _____

Number of accessible parking spaces _____

Part 5: Official Plan

Official Plan designation: _____

Part 6: Zoning

Present Zoning: _____

Uses Intended: _____

The applicant hereby deposits the sum of \$10,000 with the Treasurer of the Municipality of Kincardine to be held in trust to cover any legitimate costs to process this application. The applicant agrees to pay any costs which exceed this deposit. No assurance is given that the payment of the deposit will result in approval.

Note: all fees are payable upon submission of this application. Fees should be made payable to the "Municipality of Kincardine"

Signature:

Owner's Signature

Date

Authorization by Owner:

I, _____ the undersigned owner hereby
(Owner's Name)

authorize _____ to execute this application on
my behalf. (type or print name of agent)

Owner's Signature

Date

In accordance with the *Municipal Freedom of Information and Privacy Act*, personal information is collected under the authority of the *Municipal Act, 2001* and will only be used for the purpose of processing Site Plan applications. Questions about the collection of the personal information may be addressed to the Clerk at the Municipality of Kincardine 1475 Concession 5, R.R.#5 Kincardine, ON N2Z 2X6.