

## Public Notice of the Municipality of Kincardine Municipal Council Vacancy

Take notice that a vacancy exists on the Municipality of Kincardine Council for one (1) Councillor At-Large. Council will fill this vacancy by appointment in accordance with the Council Vacancy Policy: Procedure to Appoint an Eligible Elector to Fill a Vacancy.

The term of this position is from the date of Appointment until the swearing in of the next Council after the 2026 Municipal and School Board Election.

In accordance with Council's Vacancy Policy and the Municipal Act, 2001, at the April 22, 2026 Council meeting, Council directed staff to invite applications from a defined group of eligible individuals. Applications will be accepted only from the following groups:

- Unsuccessful candidates from the 2022 Regular Municipal Election
- Members of Council from the previous two terms of Council (2014–2018 and 2018–2022)
- Unsuccessful candidates from the 2024 Council vacancy process to fill the seat of Councillor Kennedy

In addition, to be considered for appointment, individuals must meet the following qualifications as outlined in the *Municipal Elections Act, 1996* as amended:

- Reside in or is the owner or tenant of land in the Municipality of Kincardine, or the spouse of such owner or tenant;
- Is a Canadian citizen;
- Is at least 18 years old; and
- Is not prohibited from voting under Section 17(3) of the Municipal Elections Act, 1996 or otherwise by law.

Applications from these eligible individuals will include a Council Vacancy Application Form, Declaration of Qualification Form, an Expression of Interest and a Freedom of Information (FOI) Release Form, and they must submit it in person at the Clerk's Office. Applications will be accepted by the Clerk's Office during regular business hours (8:30 a.m. to 4:30 p.m. Monday to Friday) commencing at 9:00 a.m. on April 29, 2026 until May 15, 2026 at 3:00 p.m. An applicant may withdraw their application by filing a written withdrawal in person with the Clerk's Office by 2 p.m. on May 20, 2026.

Certified registered applicants will be afforded the opportunity to address Council for a period of not more than ten (10) minutes and may be asked questions by Council during a Council Appointment Meeting to be held on a date to be determined in the Council Chambers at the Municipal Administration Centre located at 1475 Concession 5, RR #5, Kincardine, Ontario.

For further information please visit <https://www.kincardine.ca/CouncilVacancy> , or contact:

Jennifer Lawrie, Manager of Legislative Services/Clerk  
519-396-3468 ext. 7111 or [jlawrie@kincardine.ca](mailto:jlawrie@kincardine.ca)