

2023 Summer Student Employment Information

The Municipality of Kincardine provides services and operates programs to meet the needs of residents and visitors. We are looking for dedicated staff who will bring energy and passion to their work. As an employee of the Municipality, you will be provided with challenging work opportunities in a healthy & safe work environment.



What We Offer

- Competitive Student Wage Rate
- Consistent Hours of 35-40 per Week depending on the position
- Free Membership to the Davidson Centre Health Club
- Access to an Employee Assistance Program (EAP)
- Will Provide all Necessary Uniforms and Safety Equipment
- Will Provide all Necessary Training and Adequate Supervision
- Opportunity to Work with Great People in a Fun Environment

How To Apply

- Visit the Municipality of Kincardine website to view our 2023 Summer Student Employment Opportunities in more detail - <https://careers.kincardine.ca>
- Create a Profile and Upload Your Resume to Apply Online
- Recruitment will be Open from **December 20, 2022 - February 11, 2023**
- Applicants are Encouraged to Apply Early as We May Start Interviewing Candidates prior to the Deadline

Day Camp Opportunities



Day Camp Program Coordinator - Responsible to organize, plan, and implement camp programs (i.e. day plans, field trips, special guests, etc.) for approximately 120 campers ages 4 -12; Will liaise with parents and caregivers demonstrating excellent customer service; and will provide ongoing training, coaching and recognition to staff and volunteers

Day Camp Inclusion Coordinator - Responsible to oversee all inclusion services for Day Camp ensuring daily activities can be adapted to participant needs; Will research information regarding behaviours to ensure successful integration and accommodations; and will provide support and direction to staff and volunteers

Day Camp Supervisor - Students will supervise and plan activities, oversee the assigned playground site, supervise and evaluate staff and complete regular administration tasks (i.e. day camp registration lists)

Day Camp Leader - Students will be responsible for the safety and supervision of program participants as well as take an active role in leading a variety of fun, quality activities and special events

Outside Work Opportunities

Parks & Sports Field Students - Students will be responsible to cut and trim grass, complete special event set-up and tear-down, paint, clean washrooms, complete garbage pick-up, clean the beach and maintain sports fields.

Horticulture Students - Students will be responsible to maintain flower beds (i.e., weeding and planting), complete watering, trim trees and shrubs and perform other duties as assigned

Outside Operations Students - Students will assist with various duties in the operations department related to maintenance of roads, cemetery, grass cutting & trimming, watering & maintenance of new sod and trees, and related infrastructure

Waste Management Student - Student will assist with various duties at the waste management site in order to maintain a clean and safe environment

Water & Wastewater Student - Student will assist with routine duties such as hydrant flushing, locating, camera inspections, valve turning, and maintenance of operations



Additional Opportunities

GIS Student - Student will be responsible to review, analyze and input data into the Municipality of Kincardine GIS system

Tourism Students - Students will assist all visitors and residents with travel and tourism inquiries. Students will provide customer service and participate in event planning, promotions & marketing, graphic design, photography and perform other duties as assigned. Will work weekends, holidays and at Special Events



We appreciate the interest of all applicants, however, only those being considered for an interview will be contacted.

The Municipality of Kincardine is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accessibility accommodation throughout any stage of the recruitment process, please contact the Human Resources department at hr@kincardine.ca for assistance.