

**Appendix B**

**Council Code of Conduct – Formal Complaint**

**Form/Affidavit Municipality of Kincardine**

Affidavit of \_\_\_\_\_(full name)

I, \_\_\_\_\_(full name), of the \_\_\_\_\_ (City, Town, etc.)

\_\_\_\_\_ (Municipality of residence) in the Province of

Ontario Make Oath and Say (or affirm):

1. I have personal knowledge of the facts as set out in this affidavit, because

(insert reasons e.g. I work for... I attend a meeting at which.....etc.)

2. I have reasonable and probable grounds to believe that a member of the Municipality of Kincardine Council \_\_\_\_\_ (specify name of member)

Has contravened section (s) \_\_\_\_\_(specify section(s)) of the Council Code of Conduct of the Municipality of Kincardine.

The particulars of which are as follows: (set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space please use the attached Schedule A form (Additional Information form). If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B, etc. and attach them to this Affidavit)

This Affidavit is made for the purpose of requesting that this matter be reviewed by the Municipality of Kincardine appointed Integrity Commissioner and for no other purpose.

Sworn (or affirmed) before me at )  
\_\_\_\_\_(City, Town, etc.) of )  
In the Province of Ontario on )  
\_\_\_\_\_(date) ) \_\_\_\_\_  
\_\_\_\_\_) (Signature)  
(Signature of Commissioner)  
A Commissioner for taking affidavits etc.

**Please note that signing a false affidavit may expose you to prosecution under Sections 131, 132 or 134 of the Criminal Code, R.S.C. 1985 c. C-46 and also to civil liability for defamation.**

**Schedule A**

**(Additional Information to Appendix B – Formal Complaint  
Form/Affidavit) Municipality of Kincardine**

**Council Code of Conduct**

To the affidavit required under Part 16 Procedure – Formal Complaint of the Council Code of Conduct.

(if more than one page is required, please copy this blank page and mark each additional page as 2 of 2, 2 of 3, etc. at the top right corner)

This Schedule A referred to in the affidavit of  
\_\_\_\_\_ (full name)  
Sworn (or affirmed) before me on this day of \_\_,

\_\_\_\_\_  
\_\_\_\_\_

A Commissioner for taking affidavits, etc.