

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE



BY-LAW

No. 2019 - 026

**BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED
DURING THE YEAR 2019**

WHEREAS Section 290 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that for each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

NOW THEREFORE the Council of The Corporation of the Municipality of Kincardine **ENACTS** as follows:

1. That the estimates, attached hereto as Schedule 'A', the 2019 Operating Budget Summary and Schedule 'B', the 2019 Capital Budget Summary, and forming part of this by-law, be adopted as the budget for the year 2019.
2. This by-law shall come into full force and effect upon its final passage.
3. This By-law may be cited as the "2019 Budget By-law".

READ a FIRST and SECOND TIME this 20th day of February, 2019.

READ a THIRD TIME and FINALLY PASSED this 20th day of February, 2019.

Original Signed By
Mayor – Anne Eadie

Original Signed by
Clerk – Donna MacDougall

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE



BY-LAW

No. 2019 - 067

BEING A BY-LAW TO AMEND BY-LAW NO. 2019 – 026; BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR 2019

WHEREAS Section 290 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that for each year, a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS the Council of The Corporation of the Municipality of Kincardine, with passage of By-law No. 2019 - 026, adopted the estimates of all sums required during the year 2019;

AND WHEREAS the Council of The Corporation of the Municipality of Kincardine deems it necessary to amend the budget to include the additional one-time Provincial funding payment of \$631,428 and estimated Federal Gas Tax one-time payment of \$355,902 as per Resolution #04/08/19 - 06;

NOW THEREFORE the Council of The Corporation of the Municipality of Kincardine **ENACTS** as follows:

1. That Schedule 'A', the 2019 Operating Budget Summary and Schedule 'B', the 2019 Capital Budget Summary, of By-law No. 2019 - 026 be hereby repealed and replaced with the attached Schedule 'B'.
2. This by-law shall come into full force and effect upon its final passage.
3. This By-law may be cited as the "2019 Budget Amendment (1) By-law".

READ a FIRST and SECOND TIME this 15th day of April, 2019.

READ a THIRD TIME and FINALLY PASSED this 15th day of April, 2019.

Original Signed By
Mayor – Anne Eadie

Original Signed by
Clerk – Donna MacDougall

2019 Operational Budget Summary
Schedule A to By-Law No. 2019-026
Amended by By-Law No. 2019-067

	2018 Budget	2019 Budget	Comparison to 2018	
			\$ Change	% Change
Revenue				
Taxation	16,258,229	17,282,512	1,024,283	6.3%
General Government				
Council	17,159	17,000	-159	-0.9%
CAO	70,200	72,300	2,100	3.0%
Treasury	2,713,600	2,852,500	138,900	5.1%
Clerk	75,046	18,770	-56,276	-75.0%
Economic Development	-	-	0	0.0%
Tourism	38,400	28,900	-9,500	-24.7%
Protective Services				
Fire	280,400	170,900	-109,500	-39.1%
Police	57,967	56,400	-1,567	-2.7%
Public Works				
General	979,492	1,128,718	149,226	15.2%
Water & Sewer	4,850,282	5,490,070	639,788	13.2%
Recreation				
	1,562,027	1,617,939	55,912	3.6%
Building & Planning				
	1,050,100	935,805	-114,295	-10.9%
Total Revenue	<u>\$ 27,952,902</u>	<u>\$ 29,671,814</u>	<u>1,718,912</u>	<u>6.1%</u>
Expense				
General Government				
Council	442,016	482,723	40,707	9.2%
CAO	437,223	518,814	81,591	18.7%
Treasury	2,186,132	2,057,608	-128,524	-5.9%
Clerk	527,356	598,092	70,736	13.4%
Economic Development	111,123	239,615	128,492	115.6%
Tourism	316,363	323,177	6,814	2.2%
	<u>4,020,213</u>	<u>4,220,028</u>	<u>199,815</u>	<u>5.0%</u>
Protective Services				
Fire	1,344,985	1,256,783	-88,202	-6.6%
Police	2,210,040	2,280,920	70,880	3.2%
	<u>3,555,025</u>	<u>3,537,703</u>	<u>-17,322</u>	<u>-0.5%</u>
Public Works				
General	6,096,367	6,548,515	452,148	7.4%
Water & Sewer (incl. RF transfers)	4,850,280	5,490,070	639,790	13.2%
	<u>10,946,647</u>	<u>12,038,585</u>	<u>1,091,938</u>	<u>10.0%</u>
Recreation				
	4,192,940	4,320,925	127,985	3.1%
Building & Planning				
	2,778,077	2,674,574	-103,503	-3.7%
Total Expense	<u>\$25,492,902</u>	<u>\$ 26,791,814</u>	<u>1,298,912</u>	<u>5.1%</u>
Contribution to Capital	<u>2,460,000</u>	<u>2,880,000</u>	<u>420,000</u>	<u>17.1%</u>
Surplus (Deficit)	<u>\$ 0</u>	<u>\$ (0)</u>		

Capital Budget Summary 2019
Schedule B to By-Law No. 2019-026
Amended by By-Law No. 2019-067

	New or Existing Asset	Dept.	Project	Description	Estimated Cost	Reserve Funded	Other Funds	Reserve Fund #
1	Existing	Buildings	Lighthouse Restoration	Final Phase - Lighthouse siding and windows lower level	\$ 375,000	\$ 375,000		82 - Lifecycle RF; 15 - Lighthouse RF
2	Existing	Buildings	Kincardine Library steps	Replacement of library exterior steps	\$ 50,000	\$ 50,000		82 - Lifecycle RF; 15 - Lighthouse RF
3	Existing	Buildings	Riggin Bank Repair	Repair Riggin bank due to erosion	\$ 50,000	\$ 50,000		82 - Lifecycle RF
4	New	Buildings	Medical Clinic Key System	Medical Clinic Key System	\$ 20,000	\$ 20,000		82 - Lifecycle RF
5	Existing	Equipment	Kincardine Medical Clinic	Replacement of existing server	\$ 16,000	\$ 16,000		82 - Lifecycle RF
6	Existing	Shared	Roof replacement - Arts Centre, Tiverton Library, Airport Terminal	Originally included in 2018 budget at Airport = \$50K, Tiverton Library = \$7K, and Arts Centre = \$100K. Revised budget for Arts Centre = \$350K	\$ 407,000	\$ 407,000		56 - Arts Center RF; 82 - Lifecycle RF
7	New	Clerk	Electronic Agenda Management	New software for electronic agenda management	\$ 15,000	\$ 15,000		49 - Equipt Repl RF Clerk
8	New	Clerk	Heritage Conservation Study	Study regarding designation of Princes St & Queen St areas as a Heritage Conservation District	\$ 45,000	\$ 45,000		82 - Lifecycle RF
9	New	Clerk - Tourism	Sound System	New sound system for downtown events (Cruise Night, BIA, etc)	\$ 20,000	\$ 10,000	\$ 10,000	60 - Tourism RF; 50% Donation
10	New	Fire	Fire Training Facility	Completion of training grounds	\$ 47,500	\$ 47,500		49 - Equip Fund - Fire
11	Existing	Fire	Replace fire dept van	Replace 2009 Fire department CEMC van	\$ 30,000	\$ 30,000		82 - Lifecycle RF; 49 - Emergency Measures
12	Existing	Fire	Tanker truck	Replacement of 1995 Tanker	\$ 400,000	\$ 200,000	\$ 200,000	82 - Lifecycle RF
13	Existing	Treasury	Asset Management Plan & Software	Update AMP to be inline with new regulations-proposed service levels, state of local infrastructure, financial strategy, etc. Includes budgeting software	\$ 138,000	\$ 138,000		Contingency/Capital Reserve
14	New	PW Landfill	KWMC Stage 2 Cell Expansion	Approved in 2018 for \$785K - Construction of new landfill cell	\$ 965,000	\$ 965,000		49 - Equip Fund - Landfill/ 75 - Community Benefits RF/ 82 - Lifecycle RF
15	New	Development	9&21 Initial Phase	Construct initial phase including water, storm, sanitary and roads	\$ 4,265,000		\$ 4,265,000	OPG LLW Payment = \$450K External Loan = \$3.815 M
16	Existing	PW Roads	Reconstruction	Concession 5 from BR23 to West end - storm sewer and paving RNS# 21033	\$ 755,000	\$ 167,169	\$ 587,831	OCIF Formula Funding; 82 - Lifecycle RF

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	New or Existing Asset	Dept.	Project	Description	Estimated Cost	Reserve Funded	Other Funds	Reserve Fund #
17	Existing	PW Roads	Rural Paving	Kincardine Kinloss Boundary - Huron Kincardine to South Line - pulverize, shape and place 50mm HL4 RNS# 21007 (2 kms)	\$ 350,000	\$ 175,000	\$ 175,000	82 - Lifecycle RF; Shared 50% with Huron-Kinloss
18	Existing	PW Roads	Rural Paving	Sideroad 15 - Con 7 to 9, Con 9 to 11 & Con 11 to BR15 - pulverize, shape and place 50mm HL4 RNS# 21073, 21074, 21075 (6 kms)	\$ 925,000		\$ 925,000	Gas Tax Funds, Provincial Funding
19	New	PW Roads	Storm Sewer Improvements	Kennard Sump issues	\$ 50,000	\$ 50,000		82 - Lifecycle RF
20	Existing	PW Roads	Underwood Shop	Repave Underwood shop parking lot	\$ 90,000	\$ 90,000		82 - Lifecycle RF
21	Existing	PW Roads	Guard Rail	Miscellaneous guardrail repairs	\$ 50,000	\$ 50,000		82 - Lifecycle RF
22	New	PW Roads	Storm Sewer Improvements	Engineering - design and approvals for Inverhuron Storm improvements - BR15	\$ 30,000	\$ 30,000		82 - Lifecycle RF
23	New	PW Roads	Storm Sewer Improvements	Engineering - Lake Street South (north end)	\$ 10,000	\$ 10,000		82 - Lifecycle RF
24	New	PW Roads	Storm Sewer Improvements	Engineering - Albert Rd drainage	\$ 15,000	\$ 15,000		82 - Lifecycle RF
25	Existing	PW Fleet	Pickup truck	Replace patrol truck - 3405	\$ 40,000	\$ 40,000		82 - Lifecycle RF
26	Existing	PW Fleet	Loader	Replace 3442	\$ 255,000	\$ 255,000		82 - Lifecycle RF
27	Existing	PW Fleet	Plow Truck	Replace 3482	\$ 325,000	\$ 325,000		Contingency/Capital Reserve
28	New	PW Equip	Welder	Purchase of a new welder to allow for welding aluminum	\$ 14,000	\$ 14,000		82 - Lifecycle RF
29	Existing	PW Cemetery	5557 John Deere X748 4WD Mower	Replace existing with zero turn	\$ 15,000	\$ 15,000		82 - Lifecycle RF
30	New	PW Cemetery	Fleet	Trailer for transporting mowers	\$ 10,000	\$ 10,000		Contingency/Capital Reserve
31	Existing	PW Bridges	Structure 2206	Repairs - patch beam ends and bearing seats	\$ 145,000	\$ 145,000		82 - Lifecycle RF
32	Existing	PW Bridges	Structure 2201 (Queen St Bridge)	Engineering/design for rehabilitation project (2020); repair gabion basket retaining walls in 2019	\$ 200,000	\$ 200,000		82 - Lifecycle RF
33	Existing	PW Bridges	Misc Replacement	Replace culverts on Con 2, Con 5, South Line & Con 7	\$ 70,000	\$ 70,000		Contingency/Capital Reserve
34	Existing	PW Trails	Mechanics Foot Path	Construct accessible access and remove existing safety issues	\$ 30,000	\$ 30,000		82 - Lifecycle RF
35	New	PW Trails	Trail Signage	New trail head signage throughout trail network	\$ 15,000	\$ 15,000		82 - Lifecycle RF
36	New	PW Trails	Stonehaven Park Trail	Trail paving of Stonehaven Park trail	\$ 10,000	\$ 10,000		63 - Trails RF
37	Existing	Parks & Rec	Bervie Park	Playground Replacement and surfacing	\$ 40,000	\$ 40,000		82 - Lifecycle RF
38	Existing	Parks & Rec	New Ice Resurfacers for D.C. Arena	Replace 2004 existing Olympia that is beyond its useful life	\$ 85,000	\$ 85,000		82 - Lifecycle RF
39	Existing	Parks & Rec	Connaught Park Grandstand	Demolish Grandstand due to safety concerns	\$ 30,000	\$ 30,000		72 - Recreation RF Parks
40	New	Parks & Rec	Davidson Centre	Pool Feasibility Report	\$ 50,000	\$ 50,000		82 - Lifecycle RF
41	Existing	Parks & Rec	Tiverton Sports Centre	HVAC Replacement (replace 1 unit)	\$ 22,000	\$ 22,000		72 - Rec Tiverton SC RF; 82 - Lifecycle RF

Capital Budget Summary 2019
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	New or Existing Asset	Dept.	Project	Description	Estimated Cost	Reserve Funded	Other Funds	Reserve Fund #
42	New	Parks & Rec	Davidson Centre	Recreation program registration software	\$ 60,000	\$ 30,000	\$ 30,000	82 - Lifecycle RF, Provincial Funding
43	New	Parks & Rec	Connaught Park parking lot	Pave Connaught Park parking lot	\$ 45,000	\$ 45,000		67 - Sewer; 82 - Lifecycle
44	Existing	PW Water	BEC water tower	Approved in 2018 for \$150K - Coating and repairs	\$ 415,000	\$ 415,000		68 - BEC Water
45	Existing	PW Water	Tiverton Water Tower	Replace PLC and new fire pump	\$ 500,000	\$ 154,500	\$ 345,500	2019 Gas Tax Allocation; 24 - Tiverton Water RF
46	Existing	PW Water	Kincardine Standpipe	Replace existing fire pump	\$ 500,000	\$ 500,000		68 - Kincardine Water
47	Existing	PW Water	KWTP	Rebuild high lift pumps	\$ 200,000	\$ 200,000		68 - Kincardine Water
48	New	PW Water	Valve Turning trailer	Purchase a valve turning unit to address MOEP & H/S	\$ 90,000	\$ 90,000		68 - Kincardine Water
49	New	PW Sewer	BEC lagoons UV	UV or Dechlorination system by Dec 31, 2020 - Engineering and Approvals in 2019	\$ 250,000	\$ 250,000		68 - BEC Water
50	Existing	PW Sewer	Pump Stations	Expanded scope for engineering work for Durham St and Huron Terrace pump stations (2018 budget = \$200K)	\$ 500,000	\$ 500,000		67 - Sewer
51	Existing	Buildings	Connaught Park Electrical Building	Install catch basin and pump to address safety concerns over flooding	\$ 9,500	\$ 9,500		82 - Lifecycle RF
	Existing	PW Water	Hydrant replacement contingency		\$ 10,000	\$ 10,000		68 - Municipal Water
	Existing	PW Water	Water meter replacement contingency		\$ 12,000	\$ 12,000		68 - Municipal Water
	Existing	PW Water	Kincardine water contingency		\$ 15,000	\$ 15,000		68 - Municipal Water
	Existing	PW Water	Tiverton water contingency		\$ 10,000	\$ 10,000		24 - Tiverton Water
	Existing	PW Sewer	Pumping station upgrades contingency		\$ 15,000	\$ 15,000		67 - Sewer
	Existing	PW Sewer	Sewer Contingency		\$ 15,000	\$ 15,000		67 - Sewer
Total 2019 Projects					\$ 13,121,000	\$ 6,582,669	\$ 6,538,331	